

## MINUTES OF HUMBLETON PARISH COUNCIL MEETING

On THURSDAY 20 NOVEMBER 2025,

Held at Maple Garage, Flinton

19.65 Present: Councillors: F Caley, L Brazier, & H Stannard

Apologies: Councillors: D Burton

Officer: Mrs Vanessa Nolan

Residents: None

Non-residents: None

19.66 Public Forum None

19.67 Declarations of Pecuniary & Non-Pecuniary Interests

Councillor Caley declared an interest in Rathlin and Heron's Trust.

Councillor Brazier declared an interest in council owned land in Flinton.

19.68 Matters Arising

Minutes from 17 September 2025 APPROVED.

- Councillor resignation – thanks were noted for Chris Scott who resigned due to moving out of the village. Clerk had notified ERYC and placed notice on the hub, no interest to date.
- Councillor Harry Jackson had notified the clerk that he was resigning. It was noted that Councillor Jackson had been a councillor for many years and provided lots of history, and time to the council, and his experience and knowledge would be missed at meetings. The clerk would start the formal process with ERYC, and all councillors to consider replacement councillors as we have three vacancies.
- Potholes – Lelley Road continues to be an issue, clerk to raise with ERYC.
- Aldbrough Lane – culvert to be followed up by clerk again as still outstanding.
- Footpath in front of Townend Villas reported to ERYC, awaiting update.
- Potholes down Aldbrough Lane recently repaired.
- New cemetery fence – clerk had photos and would be contacting local supplier cost and share with councillors.
- Police reports – nothing in our parish noted except police have attended Flinton Grange about ongoing issues.
- Parish clock – clerk has updated the Parish Church Council with the status, no further feedback.

- Heron's Trust – no update.
- Bridle path Humbleton to Elstronwick (ref S140132) – clerk been advised that this has moved up to number 20 in the list, but it could take many years before it gets near the top for any action.
- Community plan – awaiting updated plan to review and comment as councillors. Clerk to complete grant monitoring form by 30/11/25.
- Virgin accounts – current and savings all up and operational. Form signed to close Lloyds bank account. The only DD has been updated with ICO, and clerk is notifying ERYC about the change in bank account.
- Burial fees – RESOLVED to approve the new rates for 2026 specifically for increases for non-residents.
- Emergency plan review – circulated prior to the meeting, and comments noted to be updated. Clerk to put out a call on the hub for anyone with first aid skills etc to add to the list.
- Risk register review – circulated prior to the meeting – agreed to add an additional risk due to three councillor vacancies.
- Xmas gifts – agreed to provide a £20 voucher for households in the parish where a resident is aged 65+. Burton Constable voucher to be provided.
- Policies reviewed – clerk had reviewed the policies – equalities, financial regulations, health & safety, retention and standing orders. RESOLVED to remove any references to cheque payments to reflect current practices.
- Email account – under the Transparency regulations in recent years, as a minimum the clerk should have an email which the domain is owned by the council. RESOLVED to add an email to our domain name for the clerk at an annual cost of £33.54, and the clerk to advise new email address to all appropriate parties.

#### 19.69 Correspondence

- Insurance company legal claim – no update.

#### 19.70 Accounts

a) Approved the following payments:

Vanessa Nolan salary £400.00

HMRC PAYE £100.00

ERYC street lighting SLA for The Green £58.01

Information Commissioner £47.00

Vanessa Nolan printing £2.40

b) Bank balance - £13,946.16

c) Updated financial report for 25/26 was circulated prior to the meeting.

d) RESOLVED to approve the circulated proposed budget for 26/27, with the precept remaining at same level as prior year.

#### 19.71 Planning

a) 2 Holderness Cottages, Tansterne Lane – RESOLVED to support revised application but note that should not be detrimental to neighbours.

#### 19.72 AOB

- Clerk to draft gifts policy for councillors in light of retirement of Councillor Jackson and his length of service.

#### 19.73 Date of next meeting

Wednesday 18 February 2026 at 7pm at Maple Garage