

**MINUTES OF HUMBLETON ANNUAL GENERAL MEETING**

**on THURSDAY 25 MAY 2017,**

**held in the Maple Garage, Flinton**

14.99 Present: Cllrs: H Jackson (HJ); J Hart (JH); L Brazier (LB); & H Stannard (HS) and V Nolan as Clerk

15.01 Apologies – Cllrs: F Caley (FC); J Burton (JB) and N Broughton (NB).

15.02 Election of Officers – delayed to next meeting despite being quorate.

15.03 Accounts

Clerk presented the accounts.

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Income:	
Precept	2,021.25
Flinton Land Rent	25.00
VAT refund received	747.70
Interest income	12.61
Other receipts	2,099.89
Total	<hr/> 4,906.45 <hr/>
Expenditure:	
Staff costs	1,175.00
VAT paid	670.45
Insurance renewal	275.00
Xmas gifts / cards	165.48
General maintenance	71.54
Christmas event	154.58
Audit fee	-
Flinton noticeboard	362.32
Flinton bus shelter roof replaced	840.84
Community Development events / costs	385.05
Humbleton defibrillator	1,559.08

Other administration costs including newsletters / postage	157.54
Total	<u>5,816.88</u>
Excess expenditure over income	<u>910.43</u>
Bank Balance:	
NS&I Investment account	1,827.70
Lloyds TSB	1,186.19
Total	<u>3,013.89</u>

It was noted that several one off items had been purchased during the year including the Flinton noticeboard at a cost of £362.32; the bus shelter roof in Flinton was replaced at a cost of £840.84; the defibrillator was fitted in Humbleton costing £1,559.08, however a grant had been received from the Withernwick Wind Farm (£1,266.43). The Community Development team started work during the year and the events organised included the Halloween event (HumbletonFest) to gather residents together. The coal Xmas deliveries have not been invoiced for the December 2016 by the supplier and so 2 years will be incurred next year. One off grant receipts for the implementation of the transparency code had been received totalling £302.88 and funds received during HumbletonFest totalled £366.27 plus Friends of Humbleton donated £80.

The annual governance statement for 2016/17 was read out and acknowledged by the Councillors and it was RESOLVED that it was agreed each statement was a ‘yes’ response.

Discussed internal audit report which had no recommendations, Clerk advised Anthony Rookes acted as Internal Auditor – accounts due to Audit Commission after this meeting. Proposed accepted HS, 2<sup>nd</sup> LB. It was RESOLVED that the accounts be approved and Chair & Clerk to sign accordingly and Clerk to submit to external Auditors for review.

#### 15.04 Chairman’s Report

Unfortunately the Chair could not attend the meeting but passed on his comments about the year’s events reflecting the continued close working relationships with the Highways team, and Street services within ERYC. The asset register, risk register and emergency plan were reviewed during the year and updated accordingly. The maintenance schedule has continued as planned. The finances of the council are in good shape. Thanks went to the Clerk for all the work completed. Completed project work during the year included the installation of the defibrillator in the phone box in Humbleton – specific thanks to Phil Stannard for his work in repainting the phone kiosk which looks amazing; plus the memorial for the RAF World War II event as held and was a great

success. Other works completed in the year includes the replacement of the Flinton bus shelter roof and Flinton's noticeboard. Ongoing current projects include the parish clock, the adoption and installation of a defibrillator within the Flinton phone box, plus the Community Development Plan.

15.05 Matters arising:

- a) Flinton Land review – tenants (Braziers) paid rent on time, no issues.
- b) Clerk's salary review – this was c/f to the next meeting.

15.06 Date of next Annual General meeting - Thursday 24 May 2018 at 7pm at Maple Garage, Flinton.