

MINUTES OF HUMBLETON ANNUAL GENERAL MEETING

on THURSDAY 26 MAY 2016,

held in the Maple Garage, Flinton

14.53 Present: Cllrs: F Caley (FC); H Jackson (HJ); J Hart (JH); L Brazier (LB); J Burton (JB); N Broughton (NB) & H Stannard (HS), V Nolan as Clerk and 2 non residents.

14.54 Apologies - none

14.55 Election of Officers – Francis Caley was elected as Chair proposed by NB and seconded by HS; Deg Burton elected as Vice Chair proposed by JH and seconded by LB.

14.56 Accounts

Clerk presented the accounts.

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Income:	
Precept	1,837.50
Flinton Land Rent	25.00
VAT refund received	197.90
Interest income	15.26
Other receipts	936.69
Total	<u>3,012.35</u>
Expenditure:	
Staff costs	650.00
VAT paid	299.60
Insurance renewal	267.86
Xmas gifts / cards	397.50
General maintenance	633.64
Donation for Xmas tree	367.00
Audit fee	-
Memorial Plaque WW2	497.04
Other administration costs including newsletters / postage	359.96
Total	<u>3,472.60</u>

Excess expenditure over income	460.25
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Bank Balance:	
NS&I Investment account	2,107.54
Lloyds TSB	1,816.78
Total	<hr/> 3,924.32 <hr/>

It was noted that several one off items had been purchased during the year including the permanent Christmas tree at a cost of £367; new A3 printer of £83.33 and the memorial plaque commemorating the World War II incident in the village at a cost of £497.04. The coal Xmas deliveries were for 2 years due to the non receipt of the invoice for 2014 as noted at the last AGM. One off grant receipts for the implementation of the transparency code had been received totalling £353.69 and donations from Friends of Humbleton towards marquee repairs and purchase of the Xmas tree totalled £533.

The annual governance statement for 2015/16 was read out and acknowledged by the Councillors and it was RESOLVED that it was agreed each statement was a ‘yes’ response.

Discussed internal audit report which had no recommendations, Clerk advised Anthony Rookes acted as Internal Auditor – accounts due to Audit Commission after this meeting. Proposed accepted FC, 2nd HS. It was RESOLVED that the accounts be approved and Chair & Clerk to sign accordingly and Clerk to submit to Auditors for review.

14.57 Chairman’s Report

The Chair reviewed the year’s events reflecting the continued close working relationships with the Highways team, and Street services within ERYC. The asset register, risk register and emergency plan were reviewed during the year and updated accordingly. The maintenance schedule has continued as planned. The finances of the council are in good shape. Thanks went to the Clerk for all the work completed. Completed project work during the year included the adoption of the phone box in Humbleton, and the creation of the council website. Ongoing current projects include the parish clock, the provision of a defibrillator within the adopted phone box and the memorial for the RAF World War II. The latter service was to be held this weekend (29 May) and thanks were noted for all the work done by the clerk in making this service possible.

14.58 Matters arising:

- a) Flinton Land review – tenants (Braziers) paid rent on time, no issues.

b) Clerk's salary review – the clerk left the room and salary was discussed. It was RESOLVED to increase the salary to £250 per quarter.

14.59 Date of next Annual General meeting - Thursday 25 May 2017 at 7pm at Maple Garage, Flinton.