

## MINUTES OF HUMBLETON PARISH COUNCIL MEETING

On THURSDAY 29 NOVEMBER 2018,

held at Maple Garage, Flinton

- 16.24 Present: Councillors: F Caley (FC) (Chair); J Burton (JB); N Broughton (NB); L Brazier (LB), H Jackson (HJ) & J Hart (JH)  
Apologies: H Stannard (HS)  
Officer: Mrs Vanessa Nolan  
Residents: None  
Non-residents: None
- 16.25 Public Forum  
Nothing
- 16.26 Declarations of Pecuniary & Non-Pecuniary Interests  
Councillor Brazier declared an interest in the Flinton land. Councillors Caley & Burton declared an interest in Heron's Educational Trust.
- 16.27 Confirmation of Parish Council Minutes:  
RESOLVED that the minutes of the last meeting and the AGM held on 24 May 2018 be signed as a true record.
- 16.28 Matters arising:
- a) Highway & Street Services issues –
    - i) Fly-tipping continues to be a problem with the chipping yard being used frequently as a dumping ground. Clerk had contacted ERYC about their waste collection policy and the impact on rural communities – ERYC are not intending to change anything and are unable to advise how many incidents have occurred in the parish.
    - ii) Pot holes – still an issue but resolved fairly quickly once reported to ERYC.
    - iii) Village walk about - ERYC had identified the work to be completed down the lane leading to the Church in Humbleton was on a private road. Clerk had contacted Highways who had confirmed in email that the road was indeed ERYC responsibility – this had been forwarded to Street Services who were now acknowledging their responsibility.
    - iv) Litter pick had been done earlier in the year by various residents who had collected a lot of rubbish and disposed of it responsibly.
  - b) Police Reports / Neighbourhood Watch – quite a few issues in the surrounding areas, but not in our parish, including fuel thefts, burglaries – the biggest increase was of shop theft and theft from vehicles.
  - c) Maintenance schedule –
    - i) Trees on Flinton land – work still planned awaiting contractor to agree date to complete.

- ii) Planter at south entrance to the village – ERYC had agreed for us to locate the planter in another location (near the MUGA) but must be at least a metre from the road. Work to wait until spring.
- d) Parish Clock – the Faculty had now been granted and so the clerk was arranging for 3 quotes for the work so we can apply for funding. This was to be done with the vicar’s involvement for access to the church.
- e) Heron’s Trust – an update was provided.
- f) Community Plan – broadband update – the clerk had been in contact with Graham Stuart and ERYC about the broadband issues. One resident had now confirmed that their problem was now resolved and they could access superfast broadband – this was after 3 months of delays on the part of BT. The clerk continues to chase Openreach for an update about Flinton broadband, but no response is usually forthcoming unless Graham Stuart is involved which is frustrating. Speeding in both villages, but specifically in Flinton – the chair asked the clerk to contact the PCSO for an update following a recent conversation. Community building – this is outside the control of the parish council, but both Heron’s Trust and the church are exploring ways of making both sites more useful for the community.
- g) GDPR – the clerk had received guidance from the SLCC for policy and appropriate notices – these were circulated prior to the meeting for review, and an audit of data held had been completed and circulated. RESOLVED that the Privacy Notice be adopted and included on the website. It was agreed that the data audit should be reviewed annually.
- h) Budget 19/20 – the proposed budget, based on current year expenditure and known changes, had been circulated allowing for a 5% increase on prior year to £2,350. This was the equivalent of £115 increase on prior year. RESOLVED to submit a precept of £2,350 to ERYC.
- i) Christmas gifts – the proposed list of gifts for senior residents had been circulated for comments – RESOLVED to purchase bags of coal as in prior year or gift voucher for Sandhills. Clerk to organise Christmas cards and the gifts.
- j) Insurance renewal – this was the last year of a 3 year SLA with Came & Co – renewal information had yet to be received but it was expected to be around £290 – RESOLVED the clerk to renew the insurance by 1 January 2019.
- k) Burial fees – the clerk had circulated a schedule including a 5% increase for non-residents for burials from 1 January 2019. This had yet to generate any income as the existing graveyard was still being used. RESOLVED to increase burial fees as proposed.

#### 16.29 Correspondence

- None

#### 16.30 Accounts

a) Payments approved to V Nolan for salary £469 (2 quarters plus expenses); and HMRC £304 for PAYE.

b) Payments already made and approved retrospectively – Matt Havler for BBQ £213.95; The Marvell College £27.08 for printing and newsletters; DA & CA Bucktons £72 for hedge flailing and ERYC £85.85 for the SLA for the street light on The Green.

c) Financial statement of accounts circulated prior to meeting – the accounts are still healthy and we have healthy cash reserves. Current bank balance totals £4,733.99 in two bank accounts.

16.31 Planning

Nothing.

16.32 Any Other Business

None

16.33 Date of next meeting

Thursday 21 February 2019 at 7pm at Maple Garage, Flinton.